Important Safety Directive! **05.07.2017**

Dear Sir or Madam,

Please see the **attached safety directive that** has been issued to Dürr personnel on Dürr job sites due to recent incidents that occurred. You are receiving this directive due to your relationship to Dürr as a supplier and we ask that you please take time to review it carefully. As a valued supplier we expect that you revisit and reinforce your safety processes and procedures to ensure that all your employees are working in a safe manner.
Our mutual goal is to prevent ANY accidents, particularly loss of life from happening and ensuring all our people return home safely in the evening.

As our primary contact for your company, we expect your mandatory intervention to share this directive with all your site personnel and any sub-contractors, direct or indirect who have access to any Dürr jobsite, including any union trade personnel. Dürr Systems knows you will take this matter seriously and that this directive be rolled out immediately and clearly communicated at a personal level and in a face to face manner.

Within this we want to inform you, that we changed our supplier evaluation to a higher Ranking of Safety to ensure importance of safety in our contracts.

With best regards

Dürr Systems AG

Management of Purchasing

Important Safety Directive

05.07.2017

To all Dürr Systems Site personnel,

Recent incidents has drawn our attention to reviewing and reinforcing safety policies and practices on all our projects. All incidents are unacceptable and quickly reminds us how important it is to work safely.

Each and every one of us has an obligation to ensure that safety is ingrained in all our daily activities. This is not just unique to Dürr personnel or Dürr subcontractors. It applies to any customer, company or persons on current sites.

If you witness what you consider an unsafe work practice then you should notify ANY safety person or person in authority regarding your concerns. Do not feel embarrassed or foolish no matter what the issue is. Your speaking out may prevent a serious injury or loss of life.

The main purpose of this directive is to re-affirm our commitment to safety and that constant vigilance and adherence to our processes will be strictly followed.

Some key points to be considered:

- Pre- task/Pre - job. or Risk assessment: This is one of our primary tool for ensuring that all parties involved in the task fully understand how the work is to be performed and the safety hazards and countermeasures required to prevent accidents. Pay increased attention to these and question all aspects. Do not place anyone in a position of operating equipment or performing the work if they are not suitably qualified or trained.
- Hoisting, rigging, cables, hand tools, extension cords etc. Ensure that daily inspections are carried out and that defective equipment is documented and then removed from the site. This includes electric welders, grinders, drill motors and any other type of electrical portable equipment.
- Housekeeping. Ensure that all work areas are kept in a clean, neat manner and free of hazards. Any of our contractors not conforming to this should be immediately informed and the situation remedied. If normal work practices are modified or changed for any reason that could remotely put anyone in danger, have them speak up and inform their company safety professionals immediately before performing a potential unsafe work activity
- Empower each of them to report directly to the Lead Safety professional or the site manager at each site of any potential unsafe work activity occurring around them by others.

- Health & Safety Manual, Please be aware that our H&S Manual has changed and there are some new rules:
  - All near misses have to be reported as well as accidents
  - Stand down procedures are introduced
  - Kpi Reporting is enhanced
  - Communication between countries is enhanced

- **Dürr commitment to a safe and accident free site is the most important factor in all we do. We rely on our people and that of our customers and suppliers to ensure that each and every one of us go home safely at the days end.**

- **Thank you for your attention to this directive, and please be vigilant and observant for your own safety and that of your fellow workers.**

Jaroslaw Baginski
President
Dürr Systems AG

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