

# Supplier documentation for Dürr

- Guidance on the preparation of technical documentation for suppliers -.

## 1. In which languages is the documentation to be delivered?

German/English **and** in the language of the **country of final destination** (see purchase order)

## 2. What scope is to be delivered and in what form?

No.	Scope of delivery	Description	Template + File Format
01	Operating instructions	Operating instructions according to the Machinery Directive	PDF
02	Spare parts list / parts list	see template - spare parts list with original manufacturer and manufacturer part numbers for all spare and wear parts.	<u>General terms and conditions of purchase - Dürr (durr.com)</u>
03	Drawings	Drawing with positioned spare and wear parts. The positioning must correspond to the spare parts list.	PDF
04	Data sheets / Safety data sheets	Data sheets in German/English for all purchased parts (catalog goods) of the original manufacturers, also drawings if necessary	PDF
05	Maintenance plan	see template - incl. maintenance activities for parts from sub-suppliers. Reference to supplier documentation is not permitted. If possible, specify lubricant recommendations.	<u>General terms and conditions of purchase - Dürr (durr.com)</u>
06	Circuit diagram	EPLAN as PDF	PDF
07	EC Declaration of Conformity or Declaration of Incomp.	according to MRL/DGRL/ATEX/Low voltage dir./gas	PDF

## 3. Folder Structure & File Naming

### Projekte international

01_Instructions	Instructions_xyz_EN.pdf Instructions_xyz_TR.pdf
02_Parts List	Parts List_xyz_V01_EN_TR.xlsx
03_Drawings	Drawing_xyz_EN.pdf
04_Data Sheets	Data Sheet_xyz_EN.pdf
05_Maintenance	Maintenance List_xyz_EN_TR.xlsx
06_Circuit diagram	Circuit diagram_xyz_EN.pdf Circuit diagram_xyz_TR.pdf
07_Certificates	Declaration of conformity_xyz_EN.pdf

### Projekte in Deutschland

01_Betriebsanleitung	Betriebsanleitung_xyz_DE.pdf
02_Ersatzteilliste	Ersatzteilliste_xyz_V01_DE.xlsx
03_Zeichnungen	Zeichnung_xyz_DE.pdf
04_Datenblätter	Datenblatt_xyz_DE.pdf
05_Instandhaltung	Wartungsliste_xyz_DE.xlsx
06_Schaltplan	Schaltplan_xyz_DE.pdf
07_Zertifikate	EG-Konformitätserklärung_xyz_DE.pdf

## 4. How is the documentation to be transmitted to Dürr?

The technical documentation is to be sent in **digital form** by the agreed deadlines either to the responsible technical editor (if known) or to [documentation.pfs@durr.com](mailto:documentation.pfs@durr.com). Links to company websites (URL) are explicitly not accepted.



Questions?

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